

KCIL LIMITED
(Limited by Guarantee)

FINANCIAL STATEMENTS

31 MARCH 2009

Company No. 6240260

Registered Charity No. 1123063

GARNERS
Chartered Accountants & Registered Auditors
Bermuda House
45 High Street, Hampton Wick
Kingston upon Thames
Surrey KT1 4EH

**KCIL LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009**

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KCIL LIMITED

LEGAL AND ADMINISTRATIVE DETAILS

Directors/ Trustees

AM Kavanagh
A L Lee
A Latim
N A Tarrant
M D Johnson (Chair)
M E Mattingly
G A Symonds (appointed 16 June 2008)

Company Secretary

R A Reilly

Statutory Members

Cllr Penny Shelton RBK
Cllr Sue Baker RBK (alternate rep)

Chief Executive

Theo A Harris

Registered Office

River Reach
31-35 High Street
Kingston upon Thames
Surrey
KT1 1LF

Auditors

Garners
Chartered Accountants and
Registered Auditors
Bermuda House
45 High Street
Hampton Wick
Kingston upon Thames
Surrey KT1 4EH

Bankers

National Westminster Bank plc
5 Market Place
Kingston upon Thames
Surrey KT1 1JX

Solicitors

Donald Morrison
Pearson Maddin,
Fountain House
2 Kingston Road
New Malden
Surrey KT3 3LR

**KCIL LIMITED
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2009**

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2009. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Constitution, the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued March 2005.

NEW LEGAL STRUCTURE

Effective 1st April 2008 the assets, liabilities and operations of the unincorporated charity Kingston Centre for Independent Living (Registered charity number 262721) were transferred to KCIL Ltd (a company limited by guarantee) and the unincorporated Kingston Centre for Independent Living ceased to operate. In practice the day to day operation and management of the charity continued as before.

NEW CHIEF EXECUTIVE OFFICER

In October 2008 Theo Harris joined KCIL as Chief Executive Officer. Her first priority was to lead the organisation through an Investors in People (IIP) Award re-assessment. The trustees are pleased to report that KCIL's IIP status was successfully retained in Feb 2009 and the CEO is now working with staff to lead the organisation through the next stage of planned development.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constituted in 1968, KCIL has developed into an organisation of disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to provide services which meet the needs of disabled people who are residents of the Royal Borough of Kingston upon Thames ("RBK").

Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure.

New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM.

At the eight-weekly trustees' meetings (known as Board of Trustees meetings), the trustees agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive.

The welcome pack for new trustees includes a brief history of KCIL, copy of board minutes, a copy of the previous year's annual report and accounts, a copy of the Constitution and a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know'. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

RISK MANAGEMENT

The Trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks. The major identified risk is the loss of funding. In response to this, the Trustees have implemented a robust Reserves Policy and keep sustainability as a key priority of their Strategic Plans.

AIMS, OBJECTIVES AND ACTIVITIES

The aims of KCIL are to:

- Enable disabled people within the RBK to lead independent and empowering lives;
- Lobby for full equality of status, opportunity and inclusion for all;
- Promote the recognition and acceptance of the Social Model of Disability;
- Represent the interests of disabled people throughout RBK, using the most effective forms of user consultation and engagement;
- Provide a range of services, in keeping with the ethos of the Social Model of Disability, in order to better achieve all our aims.
- Provide representation on various local government or cross-sector committees engaged in change strategies, to ensure disabled issues are understood and acknowledged.

The objectives for the year are shaped by these strategic aims, with a view to maintaining a smooth-running and effective organisation. KCIL looks to achieve its strategic aims and carry out its operational objectives for the year through partnership with external organisations, including the local authority, local health service providers, other voluntary sector providers and, most importantly, local disabled people.

GRANT MAKING POLICY

KCIL pays Holiday Grants, on behalf of Kingston Council. Any disabled person may apply for a contribution to the costs of their holiday, up to the value of £175 in any 12 month period. KCIL can only offer grants to an annual maximum which the Council grants to KCIL. Currently, this is approximately £13,400pa. An application form must be submitted, which includes a Supporting Statement from a professional (Social Worker, GP, etc), and some evidence of the costs involved. The Administrative Officer, working to the policy agreed by the Board, deals with all applications, and checks that all requirements are in order, before making payment of the grant.

In total, 91 applications were received in the last year compared to 95 in 2007/08. Of the 91 applications 84 were awarded grants compared with 87 in 2007/08. Five applications were unsuccessful due, in the main, to them being retrospective claims. Two applications had to be carried forward to this year due to lack of funds.

In a recent survey of holiday grant recipients 83% of those who responded said that they would not have been able to take a holiday without our assistance. Two-thirds of the recipients took their holidays in the United Kingdom. The overseas destinations included countries in Africa, the Middle East and continental Europe.

We have been informed that the holiday grant fund allocation for 2009/10 will be £13,700. We look forward to receiving this and to another successful year for the Scheme

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

Holiday grants

	Applications received	Applications rejected	Awards made	Total funds spent £
Year end 31/03/08	95	8	87	13,183
Year end 31/03/09	91	7	84	13,432

SUPPORT SERVICES**Direct Payments Support Scheme**

This is a Scheme which KCIL provides under a rolling Service Level Agreement with the Kingston Council. In 2008/09 this totalled £1.733 million. The Scheme provides payments to users and support and monitoring for any disabled person who chooses to receive their care package in the form of a Direct Payment. The support starts with advice on a one-to-one basis, through assistance with wording advertisements for personal assistants (care workers), and all elements of being a good employer. This involves a great deal of engagement with various departments of the local authority.

The DPSS continues to develop, both in terms of increasing numbers involved, and in terms of the range of client groups taking up Direct Payments. There has been an increase in uptake from clients from 'parents of disabled children', 'mental health users' and 'people with learning difficulties'.

One-Off Payments: The DP team made 344 'one-off' payments totalling £123,804. These payments have grown greatly from only a handful completed last year. This work has extended the reach of KCIL, particularly with users from Mental Health Services, many of whom have fluctuating conditions meaning shorter term, specific interventions and support is most effective. This scheme has given access to personalised services for people previously not able to access them.

Support for RBK staff: The DPSS team regularly welcomes members of staff from RBK, providing them information on the usage of Direct Payments. The team also provides extensive support to the new Personalisation Pilot Team set up to conduct the brokerage of personal budgets.

Transformation of Social Services: The DPSS team has supported colleagues from RBK throughout the transformation process so far. The team has provided direct support through providing procedural and statistical information. The DP Coordinator has been involved in several of the groups tasked with preparing for transformation as well as being a core member of the 'Brokerage Consortium' a group of voluntary organisations tasked with setting up, monitoring, training and regulating Support Brokers in Kingston.

Number of DPSS clients (2008/09)

	Apr 08	Mar 09	Increase
Adults	168	185	17
Children	18	19	1
Sub Total	186	204	18
Leaving Scheme*	13	10	-3
Working to join	6	16	-4
Totals	205	230	25

(* but still being administered by the DPSS)

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

During the year it has become apparent that the support costs incurred by KCIL of administering the Direct Payment Support Scheme have exceeded the amount being paid by Kingston Council. As a result, and in order to provide an acceptable level of service to users, resources from the unrestricted core activities of KCIL have been needed to supplement those covered by the Council. This is partly the fault of KCIL for not identifying this problem earlier; partly a consequence of the substantial growth in the number of users over the last few years; but is not sustainable. KCIL and RBK are currently working together to resolve the problem for 2009/10 and onwards as it cannot be acceptable to either party for this state of affairs to continue.

Information Service

The CEO and Officer Administrator currently provide advice and information to non-BME disabled people who are resident in the borough. This is mostly through telephone conversations, but included meetings in the office and written communication. The service largely deals with basic queries (eg equipment provision), but also caters for basic welfare benefit enquiries. Once the BME Project comes to an end in August 2009 (see below) queries from these communities will be mainstreamed adding to the urgency for further funding for a designated Information Officer

Below we have indicated the categories in which we receive enquiries (2008/9):

Access	DDA	Legal
Aids & adaptations	Discrimination (other)	Medical & Health
Benefits	Education & Training	Mobility
Community Care and Independent Living	Employment	Voluntary Services & organisations
Consumer	Holidays & Leisure	Transport

The service receives many enquiries from people resident outside RBK, as a result of our reputation. Whilst we will try to help redirect the enquirer to more appropriate services, we are not able to provide our service to non-residents.

Disability Benefits Advice

This was a short term pilot project funded by Kingston Primary Care Trust and Kingston Voluntary Action joint initiative aiming to provide specific support to disabled people who were unaware of their full entitlement to disability benefits. The Project ran from October 08 to April 09. We hope to incorporate a level of disability benefits advice either through direct referral to other agencies such as Kingston Citizens' Advice Bureau.

In total 33 people were given specialist advice or supported to make initial applications or in one case supported to appeal successfully against an earlier decision.

Type of Benefit Advice Provided
Attendance Allowance
Disability Living Allowance
Incapacity Benefit / ESA
Income Support
Pension Credit
Tax Credits
Industrial Injuries Benefit
Carers Allowance

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

“As you were involved in trying to help me get representation for my tribunal, I thought you should be one of the first to know the outcome... ..the tribunal were of the view that I should get the highest rate! I'm completely stunned and amazed that this has been accepted - Thank you” a KCIL service user

BME Disability Project

This project supported disabled people from Black and Minority Ethnic communities and was funded by City Bridge Trust to deliver a three year programme supporting disabled people from Black and Minority Ethnic communities in Kingston.

The project worker participated in RBK's borough-wide BME Forum, Equal Opportunities Forum and Kingston Inter-Faith Forum. KCIL will endeavour to ensure that the needs and rights of disabled people are represented on these forums beyond the life time of the BME project.

In 2009 the BME project commissioned research into the needs of BME disabled people living in Kingston. The broad objectives of the research was to address the following areas:

- Who are Kingston's BME disabled people?
- What impairments do Kingston's BME disabled people have ?
- What are the needs of Kingston's BME disabled people ?
- What services do Kingston's BME disabled people use or want to use ?
- How can KCIL help?

Additionally, we also covered general awareness of facilities available to older and disabled people in Kingston. We also attempted to gauge the self-perception of the respondents in the study i.e. their attitude towards their disability and their outlook.

Findings from the research show that:

- Transportation especially, was a key issue for all BME groups; as one research participant stated “Without transportation you are housebound.”
- Increasing awareness of services such as the Direct Payments scheme and Kingston Carers'
- Network could be very useful for people with caring responsibilities
- Need to raise awareness of Interpreters and all services generally amongst the community.

Leading up to the end of the project the BME Disability Officer organised a Cabaret in partnership with Global Arts to showcase a variety of disabled artists including stand up comedians, signed song performances, wheelchair dancers and a visually impaired classical pianist. The matinee and evening performances were well received and KCIL look forward to hosting further events featuring talented disabled artists.

Finally, in July of this year KCIL hosted a seminar for professionals working with disabled refugees. Over sixty delegates attended from as far afield as Dorset.

Funding came to an end in August 2009 and the BME Disability Officer's position was made redundant. KCIL is now seeking funding for a project to address the needs of disabled people from all disadvantaged groups including young people, LGBT, BEM etc.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

The Kingston Independent

KCIL produces a quarterly newsletter, The Kingston Independent. This has a circulation of about 700 individuals as well as all local Councillors and 200+ organisations. The focus of the newsletter is local disability-related issues. It is produced quarterly and the aim is to gradually build up the newsletter, as an increasingly responsive and pertinent publication.

Representational Work

During 2008/09 KCIL has been involved with a range of local initiatives, including the following:

Kingston Equalities Forum
Kingston Town Centre Management Meetings
Kingston Inter-Faith Forum
Kingston Information and Advice Group
Kingston Safeguarding
Kingston Independence and Wellbeing Implementation Group

KCIL has recently been invited by RBK to sit on:
The Blue Badge Appeal Panel (as a lay member)
Hate Crime Task Group

ACHIEVEMENTS

Investors in People (IIP) Award

KCIL's board of Trustees is delighted to have retained the Investor's in People status in the February 2009 re-assessment.

Below is an excerpt from the IIP Retaining Recognition Report:
Everybody said that their work was recognised and valued, primarily through positive feedback at supervisions and thanks and praise at other times. This was an improvement on the situation at the last review (Feb 08).

One person commented: *'[The Chief Executive] sends constant e-mails to say thanks for a great job and [my manager] says so too. It makes you feel really good – they see what you're doing.'*

Another staff member said, *'We're fully encouraged to develop ourselves and take on more responsibilities'.*

The IIP panel commented: *'Congratulations on your return to the IIP standard. Clearly there has been much hard work put into place since the last review, the evaluating of the impact of training and development on the organisation's effectiveness through the training impact report being one good example. You have developed a more cohesive culture and positive attitude in staff enhanced by the CEO. The panel hopes that you will take note of the additional points made by the assessor which, if implemented, will assist your development in the future. Well done.'*

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

TRANSFORMATION OF SOCIAL CARE

Kingston Council has chosen KCIL to be a key partner in the transformation of social care services. We have been commissioned to lead on a consortium of third sector organisations that will steer and underpin delivery of brokerage and support planning services. A funding agreement is in place and plans are on track for the brokerage service to go live from April 2010.

FUTURE SERVICE DEVELOPMENT

The Trustees and the staff at KCIL remain committed and recognise more than ever the need to develop sustainable services that respond to the needs of our members and service users. With this in mind, we are currently working in partnership with the Council to develop support planning and brokerage services for disabled and older people who opt to receive a personal budget to meet their care needs. KCIL has already set up a consortium of local organisations including Age Concern Kingston, to steer the development of this new and exciting project. The project aims to provide training and accreditation for independent brokers operating in the Kingston area and information and support to carers and personal budget holders.

General disability information, advice and access remain important issues for disabled and older people in RBK. We will continue to step up our efforts to generate new funding streams in order that we can provide a comprehensive information and advice service that not only meets our users' needs but integrates fully with the planned information and advice project currently being implemented by the Council.

We are also developing a new, more accessible KCIL website to provide up-to-the minute accurate information about disability and local issues. We are aiming to keep our members and users informed on local and regional disability strategies, their rights and inclusion issues. We also want to extend our reach and encourage greater online and offline service user participation.

Last but not least, in order to implement and support planned service developments KCIL aims to introduce a robust customer relationship management (CRM) system. This system will not only improve the way we do our work at every level but insure that we are better able to respond to and understand our service users or members needs, increase user satisfaction, collect and distribute valuable data as well as increase cost effectiveness across the organisation.

FINANCIAL REVIEW

The financial health of KCIL at 31 March 2009 remains satisfactory and the balance sheet remains strong. However we need to work towards a larger proportion of our income being generated from services provided as opposed to funding from grants and we need to resolve the problem of the cost of providing the Direct Payment Support Scheme as set out above.

RESERVES POLICY

Our policy is to hold at least 3 months of total support and administrative costs as net reserves after allowing for investment in fixed assets.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2009

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year, and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees follow best practice and :

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity Accounts and Reports Regulations and the provision of the constitution. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees' are aware:

there is no relevant audit information of which the charity's auditor is unaware; and

the trustees' have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

AUDITORS

A resolution to re-appoint Garners as auditors for the ensuing year will be proposed at the Annual General Meeting under section 487 (2) of the Companies Act 2006.

SMALL COMPANIES EXEMPTIONS

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

Approved by the trustees on13.10.1 2009 and signed on their behalf by:



Malcolm Johnson
CHAIR of TRUSTEES



Lawrie Lee
TREASURER

**INDEPENDENT AUDITORS REPORT
To the Trustees of KCIL LIMITED
FOR THE YEAR ENDED 31 MARCH 2009**

We have audited the financial statements of KCIL Limited for the year ended 31 March 2009, which comprise the Statement of the Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), under the historical cost convention and the accounting policies are set out therein.

This report is made solely to the Trustees, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an Auditors Report and for no other purpose. In those circumstances, to the fullest extent permitted by law, we will not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we form.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

The trustees' (who are also the directors of KCIL Limited for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Report is not consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

BASIS OF OPINION

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**INDEPENDENT AUDITORS REPORT
To the Trustees of KCIL LIMITED
FOR THE YEAR ENDED 31 MARCH 2009**

OPINION

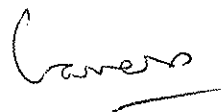
In our opinion:

the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities of the state of the charity's affairs as at 31 March 2009 and of its incoming resources and application of resources in the year ended;

the financial statements have been properly prepared in accordance with the Companies Act 1985 and

the information given in the Trustees' Annual Report is consistent with the financial statements.

Bermuda House
45 High Street
Hampton Wick
Kingston upon Thames
Surrey
KT1 4EH



GARNERS

Chartered Accountants and
Registered Auditors

Date:13/1/09.....

KCIL LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2009

	Notes	Unrestricted Funds £	Restricted Funds Services to disabled £	Agency funds £	Total 2009 £	Total 2008 £
INCOMING RESOURCES						
Donations, grants and similar incoming resources	2	186,486	75,217	1,746,818	2,008,521	-
Investment income						
Bank interest		8,660	-	-	8,660	-
Other income		<u>9,692</u>	<u>-</u>	<u>-</u>	<u>9,692</u>	<u>-</u>
TOTAL INCOMING RESOURCES		<u>204,838</u>	<u>75,217</u>	<u>1,746,818</u>	<u>2,026,873</u>	<u>-</u>
RESOURCES EXPENDED						
Charitable activities						
Grants payable	3	-	-	1,597,877	1,597,877	-
Support costs and overheads	4	<u>49,151</u>	<u>45,681</u>	<u>163,082</u>	<u>257,914</u>	<u>-</u>
Total direct charitable expenditure		49,151	45,681	1,760,959	1,855,791	-
Governance costs	4	<u>14,327</u>	<u>-</u>	<u>-</u>	<u>14,327</u>	<u>-</u>
TOTAL RESOURCES EXPENDED		<u>63,478</u>	<u>45,681</u>	<u>1,760,959</u>	<u>1,870,118</u>	<u>-</u>
Net incoming (outgoing) resources before transfer		141,360	29,536	(14,141)	156,755	-
Transfer	16	<u>(14,141)</u>	<u>-</u>	<u>14,141</u>	<u>-</u>	<u>-</u>
FUND BALANCES at 31 MARCH 2009		<u>127,219</u>	<u>29,536</u>	<u>-</u>	<u>156,755</u>	<u>-</u>

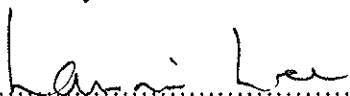
The notes on pages 14 to 19 form part of the financial statements

**KCIL LIMITED
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2009**

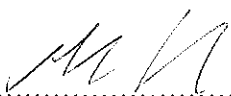
	Notes	£	2009	£	£	2008	£
CURRENT ASSETS							
Debtors and prepayments		9,772			-		
Grants receivable		48,424			-		
Cash at bank	6	977,032			-		
Cash in hand		<u>100</u>			<u>-</u>		
			1,035,328		-		
CURRENT LIABILITIES							
Creditors falling due within one year	7	<u>878,573</u>			<u>-</u>		
NET CURRENT ASSETS			<u>156,755</u>			<u>-</u>	
NET ASSETS			<u>156,755</u>			<u>-</u>	
FUNDS							
Unrestricted Funds			127,219			-	
Restricted Funds	8		<u>29,536</u>			<u>-</u>	
TOTAL FUNDS			<u>156,755</u>			<u>-</u>	

These accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985 and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

These financial statements were approved by the directors on 13.1.09. 2009, and are signed on their behalf by:

..... 

Lawrie Lee
Treasurer

..... 

Malcolm Johnson
Chair of Trustees

The notes on pages 14 to 19 form part of the financial statements

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in March 2005, and the Financial Reporting Standards for Smaller Entities (effective January 2007).

Income

All donations, grants and similar incoming resources are included in the Statement of Financial Activities in the period in which they are received or for which they are receivable.

Interest is credited to the income and expenditure account when it is received.

Taxation

As a registered charity there is no liability to income or capital taxation.

Resources Expended

Expenditure is included on an accruals basis.

Grants payable are administered and made by the Charity. In the case of the Direct Payment Support Scheme grants are determined directly by the Kingston Council.

Support costs comprise staff costs in association with the running of the Charity.

Fund Accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. There are available for use at the discretion of the Trustees in furtherance of the objects of the Charity.

Details of the nature and purpose of each restricted fund are set out in Note 8.

Retirement Benefits

The Charity operates a defined contribution scheme. The amount charged to the statements of financial statements in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009 (continued)

4 SUPPORT COSTS AND OVERHEADS

	Governance Costs £	Charitable Activities £	Total 2009 £	Total 2008 £
Staff costs	4,200	178,860	183,060	-
Staff recruitment	-	1,621	1,621	-
Staff training & travel	-	4,973	4,973	-
PAUG/training	-	907	907	-
Volunteers' expenses	-	257	257	-
Rent & rates	2,279	20,513	22,792	-
Post & stationery	926	8,337	9,263	-
Photocopying & printing	932	8,386	9,318	-
Telephone	490	4,408	4,898	-
Insurance	95	850	945	-
Office light & heat	162	1,460	1,622	-
Repairs & renewals	89	796	885	-
Subscriptions & publications	50	446	496	-
Meetings' expenses	1,166	1,244	2,410	-
Cleaning & miscellaneous expenses	366	3,306	3,672	-
Book-keeping	240	6,618	6,858	-
Audit fee	3,158	-	3,158	-
Legal & consultancy fees	91	3,215	3,306	-
Office equipment	5	47	52	-
Computer maintenance & software	-	2,498	2,498	-
Access to work	78	698	776	-
Website & promotions	-	579	579	-
Management fees	-	7,770	7,770	-
Autopay fees	-	125	125	-
	<u>14,327</u>	<u>257,914</u>	<u>272,241</u>	<u>-</u>

5 STAFF COSTS

	Total 2009 £	Total 2008 £
Salaries	166,110	-
Social Security costs	15,889	-
Other pension costs	<u>1,061</u>	<u>-</u>
	<u>183,060</u>	<u>-</u>

The average number of full time employees during the year were as following:
management and administration of the Charity

2009	2008
7	-
<u>==</u>	<u>==</u>

No employees earned more than £60,000 per annum

Trustees received no remuneration or expenses during the year.

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009 (continued)

6 CASH AT BANK					
		2009		2008	
		£		£	
Current account		500		-	
Capital reserve account		<u>14,620</u>		<u>-</u>	
		15,120		-	
		=====		=====	
Building society account		<u>72,452</u>		<u>-</u>	
		=====		=====	
Direct Payment Support Scheme:					
Current account		500		-	
Capital reserve account		<u>888,960</u>		<u>-</u>	
		889,460		-	
		=====		=====	
Balance at 31 March 2009		<u>977,032</u>		<u>-</u>	
		=====		=====	
7 CREDITORS falling due within one year		2009		2008	
		£		£	
Tax & Social Security		-		-	
Grants received in advance		872,050		-	
Accruals		<u>6,523</u>		<u>-</u>	
		878,573		-	
		=====		=====	
8 RESTRICTED FUNDS	Balance	Incoming	Outgoing		Balance
	1 April	Resources	Resources	Transfer	31 March
	2008				2009
	£	£	£	£	£
Agency					
Direct Payment Support Scheme	-	1,733,385	1,747,526	14,141	-
Holiday Fund	-	13,433	13,433	-	-
Services to disabled people					
The City Bridge Trust	-	54,413	36,149	-	18,264
Wates Foundation	-	16,554	6,313	-	10,241
KVA Information	<u>-</u>	<u>4,250</u>	<u>3,219</u>	<u>-</u>	<u>1,031</u>
	-	1,822,035	1,806,640	14,141	29,536
	=====	=====	=====	=====	=====

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009 (continued)

8 RESTRICTED FUNDS -continued

The Direct Payment Support Scheme (formerly Independent Living Scheme) was taken over from Kingston Council following legislation which precluded the Local Authority from making payments direct to disabled people of agreed funds to enable them to live independently in the community. The fund is financed directly from the Borough with whom the co-ordinator agrees the payments to users of the Scheme. A total of 150 grants of aggregate value £1,584,444 were given in the year.

The Holiday Fund is provided by the Kingston Council. Grants are made, on the recommendation of the Grants' Panel, in order that disabled people may have holidays. A total of £13,433 were given in the year.

The City Bridge Trust This grant Funds our Equality Development Office post.

Wates Foundation We were awarded a grant in November 2006, lasting 3 years, which funds our Information Service. These include updating leaflets, funding quarterly newsletters, updating website (to maximise accessibility), to review the nature of the service and to purchase invaluable information database software (CAB's EIS Software), along with the requisite training.

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets	Current Assets	Total
	£	£	£
The City Bridge Trust	-	18,264	18,264
KVA Information	-	1,031	1,031
Wates Foundation	-	<u>10,241</u>	<u>10,241</u>
	-	29,536	29,536
Unrestricted Funds	<u>-</u>	<u>127,219</u>	<u>127,219</u>
	-	<u>156,755</u>	<u>156,755</u>

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2009 (continued)

10 COMMITMENTS UNDER OPERATING LEASES

At 31 March 2009 the company has annual commitments under non-cancellable operating leases as set out below.

	2009
	Land and
	buildings
	£
Operating leases which expire:	
Within 2 to 5 years	18,800
	<u><u> </u></u>

11 RELATED PARTIES TRANSACTIONS

The Charity was under the control of its Trustees throughout the year.

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

12 2008 COMPARATIVE FIGURES

On 8 May 2007 KCIL Limited was incorporated. As disclosed in the Trustees Report the assets, liabilities and operations of the unincorporated charity were transferred on 1 April 2008. Therefore, no comparative figures are required for KCIL Limited for the period to 31 March 2008. Reserves of £139,666 were transferred from the unincorporated charity and form part of the income as disclosed in note 2 of the accounts.