

KCIL LIMITED
(Limited by Guarantee)

FINANCIAL STATEMENTS

31 MARCH 2011

Company No. 06240260

Registered Charity No. 1123063

GARNERS
Chartered Accountants & Statutory Auditor
Bermuda House
45 High Street, Hampton Wick
Kingston upon Thames
Surrey KT1 4EH

**KCIL LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2011**

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KCIL LIMITED

LEGAL AND ADMINISTRATIVE DETAILS

Directors/ Trustees	A L Lee A Latim N A Tarrant M E Mattingly S Shaukat A Withers (appointed 24 May 2010) F O'Brien (appointed 20 October 2010) D G Tucker (appointed 20 October 2010) R White (appointed 20 October 2010) M D Johnson (resigned 20 October 2010) G A Symonds (resigned 20 October 2010)
Company Secretary	R A Reilly
Statutory Members	Cllr Penny Shelton RBK (alternate rep) Cllr Sue Baker RBK (alternate rep until May 2010) Cllr Mary Heathcote (from June 2010)
Chief Executive	Theo Harris
Registered Office	River Reach 31-35 High Street Kingston upon Thames Surrey KT1 1LF
Auditors	Garners Chartered Accountants and Statutory Auditor Bermuda House 45 High Street Hampton Wick Kingston upon Thames Surrey KT1 4EH
Bankers	National Westminster Bank plc 5 Market Place Kingston upon Thames Surrey KT1 1JX
Solicitors	Donald Morrison Pearson Maddin, Fountain House 2 Kingston Road New Malden Surrey KT3 3LR

**KCIL LIMITED
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2011**

The trustees present their report along with the financial statements of the charity for the year ended 31 March 2011. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Constitution, the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constituted in 1968, KCIL has developed into an organisation for disabled people, with a clear and firm commitment to independent living, choice, control and equality. KCIL is constituted to provide services which meet the needs of disabled people who are residents of the Royal Borough of Kingston upon Thames ("RBK").

Trustees are voted in at each Annual General Meeting, thereby forming the Board of Trustees of KCIL; there must be a minimum of three trustees. The skill requirements for the Board of Trustees are kept under review and when a trustee retires or additional new skills are identified as required, the Board will initiate a recruitment procedure.

New trustees may be sought by open advertisement, through dialogue with suitable candidates, and through nominations at the Annual General Meeting. The ethos of the organisation, particularly its commitment to the concept of independent living and the Social Model of Disability, are taken into account when recruiting new trustees. The ultimate decision is a matter for the current Board of Trustees who will co-opt a new Trustee until confirmed at the next AGM.

At the eight-weekly trustees' meetings (known as Board of Trustees meetings), the trustees agree the broad strategy and areas of activity for the organisation, including grant making criteria, level of reserves, risk management, performance and policies. The day-to-day administration of grants and operational management of KCIL activities is delegated to the Chief Executive.

The welcome pack for new trustees includes a brief history of KCIL, copy of board minutes, a copy of the previous year's annual report and accounts, a copy of the Constitution and a copy of the Charity Commission's guidance 'The Essential Trustee: What you need to know'. The induction process for new trustees comprises an initial meeting with the Chair of the Board of Trustees and a series of meetings with the Chief Executive relating to KCIL services, our ethos, and the powers and responsibilities of the Board of Trustees.

RISK MANAGEMENT

The Trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks. The major identified risk is the loss of funding. In response to this, the Trustees have implemented a robust Reserves Policy and keep sustainability as a key priority of their Strategic Plans.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

AIMS, OBJECTIVES AND ACTIVITIES

The aims of KCIL are to:

- Enable disabled people within the RBK to lead independent and empowering lives;
- Lobby for full equality of status, opportunity and inclusion for all;
- Promote the recognition and acceptance of the Social Model of Disability;
- Represent the interests of disabled people throughout RBK, using the most effective forms of user consultation and engagement;
- Provide a range of services, in keeping with the ethos of the Social Model of Disability, in order to better achieve all our aims.
- Provide representation on various local government or cross-sector committees engaged in change strategies, to ensure disable issues are understood and acknowledged.

The objectives for the year are shaped by these strategic aims, with a view to maintaining a smooth-running and effective organisation. KCIL looks to achieve its strategic aims and carry out its operational objectives for the year through partnership with external organisations, including the local authority, local health service providers, other voluntary sector providers and, most importantly, local disabled people.

GRANT MAKING POLICY

KCIL pays Holiday Grants on behalf of Kingston Council. Any disabled person may apply for a contribution to the costs of their holiday, up to the value of £175 in any 12 month period. KCIL can only offer grants to an annual maximum which the Council grants to KCIL.

An application form must be submitted, which includes a Supporting Statement from a professional (Social Worker, GP, etc), and some evidence of the costs involved. The Administrative Officer, working to the policy agreed by the Board, deals with all applications, and checks that all requirements are in order, before making payment of the grant.

Holiday Grants

As has been the trend in recent years, the popularity of the Scheme meant that the whole allocation had been used by the end of the financial year. KCIL is aware that with our drive to promote our services more fully, this may lead to even further increased demand for holiday grant funding.

This year KCIL received £13,400 pa to make awards. There were 101 applications received in the last year compared to 104 in 2009/10. We awarded grants to 93 applicants compared to 90 in the previous year. We were able to increase the numbers we supported by reducing the award amount. Many applicants had requested the maximum of £175 but we were only able to award that amount to 50% of them.

Six applications were refused as they did not meet the administrative criteria; three were received after we ran out of funds. However, two of those applications will be carried forward to this year because the holidays are scheduled to take place after the end of the financial year.

Figure 1 Comparative Breakdown of Holiday Grant Applications

	Applications received	Applications rejected	Applications cancelled or C/F	Awards made	Total funds spent £
Year end 31/03/10	104	6	8	90	13,700
Year end 31/03/11	101	9	2	93	13,400

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

SUPPORT SERVICES

Self Directed Support Service (formerly the Direct Payments Scheme)

As a result of the recent Transformation of Social Care, the KCIL Board and members agreed to change the name of the Direct Payments Scheme to reflect the new way of working. Self-Directed Support gives disabled people and older adults (or parents of disabled children) who are eligible for a community care service in the borough, control, choice and independence. The service provides support to enable disabled and older people to recruit and retain Personal Assistants; manage their budgets and comply with relevant employment legislation.

The service continues to provide support and monitoring for disabled people who receive a Personal Budget (or Direct Payment) instead of receiving services directly from the council (such as Home Care). However, under a new service level agreement negotiated during the period, the service will now provide more practical support including training for disabled employers and their Personal Assistants. KCIL now no longer makes payments to people who use the service as this function has been taken back in-house by RBK.

Figure 2 Number of SDSS Clients (2010/2011)

	March 2010	March 2011	Increase/Decrease
Adults	205	179	-26
Children	25	19	-6
Totals	230	198	-32

The decrease in client numbers is likely to be due to a number of issues. The shift in eligibility criteria from substantial to critical care needs now means a number of people who would previously have been assessed as needing support no longer qualify for this service. In addition, recent changes to the Care Charging Policy may impact further on client numbers for the foreseeable future.

The service now provides support to both Direct Payments (DP) recipients and people who have Personal Budgets. It is likely that over the next 18 months the number of DP holders in Kingston upon Thames will decrease significantly as all new social care recipients are being offered Personal Budgets (since March 2010).

Figure 3 Number of Adult SDSS Clients on Personal Budgets vs. Direct Payments (2010/2011)

	March 2010	March 2011	Increase / Decrease
Personal Budgets	9	45	36
Direct Payments	196	134	-62

Support Planning and Brokerage Consortium

KCIL has been working with voluntary sector partners to develop brokerage and support planning services within the borough. After evaluating the project's development, it was agreed that KCIL would develop and deliver support planning and brokerage services for clients assessed as having support needs and in receipt of a personal budget as well as for self-funding clients.

The new service supports clients to draw up a support plan and then helps them to set up their support packages. We envisage the service expanding in the future and as more people take up personal budgets. We have applied for further funding and plan to develop a team of volunteers to deliver aspects of this work.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

INFORMATION SERVICES

Telephone calls and visits

KCIL provides an information and advice service. This is delivered mostly through telephone calls and drop-in visits to the office. The service largely deals with queries related to disability rights or independent living. During 2010/11 we successfully dealt with 204 information requests. (This figure does not include SDS or Brokerage Service enquiries or those that came directly through our website.)

Eight percent (8%) of the enquiries were made in person. In most cases this involved signposting callers to the Benefits Enquiry line or the DWP and - for equipment- the Independent Living Centre in New Malden. Over 20% of enquiries were about access issues.

KCIL referred 3 cases onto Kingston Citizens Advice Bureau as we did not have the specialist knowledge required to handle the cases.

Other areas on which we received calls included housing, education, employment and legal, where we were either able to satisfactorily help the caller or pass them onto specialist agencies such as the Disability Law Service.

The Website

In February 2010, the new KCIL website, funded by Wates Foundation, went live. During the twelve months to March 2011 we received over 12,600 visits to the site and have maintained a monthly average of 1,000+ visits.

We have made some adjustments based on feedback from our users including the removal of the diary from the home page as this was not helpful for people using screen readers. Also, in partnership with Kingston-i (www.Kingston-i.org) we are able to provide people visiting our website with local information and support to help them stay independent, safe and well.

The Kingston Independent

KCIL continues to produce a quarterly newsletter, The Kingston Independent. This has a circulation of about 700 disabled individuals and their carers and 200+ organisations across the London region. The focus of the newsletter is local and national disability-related issues.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

Representational Work

During 2010/11 KCIL has been involved with a range of local initiatives including the following:

BME Forum
Blue Badge Appeal Panel
Community Engagement Strategy Development
Disability Partnership Board
Disabled Go Stakeholder Group
Equalities Forum
Hate Crime Task Force (Kingston Police)
Kingston Hospital Disability Access Group (Chair)
Kingston Inter-Faith Forum
Kingston Information and Advice Network
Kingston's Link
Kingston Town Centre Management Group
Surbiton Town Centre Redevelopment Project (Consultation)
The Rose Theatre Disability Access Committee
Transformation Steering Group
Multi-Agency Transition Partnership
Voluntary Sector Forum
Voluntary & Community Strategy Development

PARTNERSHIP WORKING

SpeakOut (Care Quality Commission / University of Central Lancashire)

The Care Quality Commission (CQC) regulates health and social care services in England. KCIL recently signed up to the SpeakOut Project as a means to ensuring that disabled people in Kingston get opportunities to share their experiences of using these services.

The CQC will soon add GPs and Dentists to the services that they regulate and in February 2011 we ran our first Focus Group to gather information about GP and Dental Services in Kingston. Further focus groups are being planned for the future.

Kingston-i

We continue to contribute to the development of the Kingston-i project through membership of the steering group.

Other CILs (Centres for Independent Living)

We provided background information to boroughs setting up CILs including Merton and Wandsworth and re-established links with Sutton.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

ACHIEVEMENTS AND PERFORMANCE

This current year has been challenging; however, despite the global economic downturn, restructuring within KCIL and the numerous changes taking place within Health and Social Care, we have continued to deliver quality services to disabled people and older adults in Kingston.

The development project for Support Planning and Brokerage made significant progress, as a clear model was developed for taking the work forward, more organisations joined the Steering Group (formerly the Consortium) and potential funders were identified to fund the project in the future.

KCIL's work includes supporting disabled people to influence policy and practice. We have been able to extend our ability to do this through our new website. KCIL's users now have more opportunities to have a voice by visiting the 'Have Your Say' pages to access local and national consultations online.

This year we also started to run focus groups as part of the Care Quality Commission's SpeakOut Programme. This allows disabled people and older adults to feed back on their experiences of using local health and social care services.

In partnership with MIND in Kingston, KCIL supported Kingston Council's annual International Day for Disabled People event (Dec 2010) by giving a presentation on the impact of the current financial downturn on the lives of disabled people and organising performances by local disabled people.

KCIL successfully renegotiated the service level agreement for the Self Directed Support Service for another two years and during the summer of 2010 we handed back the payments' function of the Self Directed Support Service (formerly Direct Payments Service) to the council. This allowed us to provide additional support to the people using the service. The Self-directed Support team will now provide training and additional support to service users and their personal assistants.

FUTURE DEVELOPMENTS

This year we started a new strategic planning process for the period 2011-2014. Our main focus will be to:

- Continue to develop existing services in terms of quality and reach;
- Establish a broad range of funding streams allowing us to develop new services that respond to evidence-based need;
- Develop a volunteering programme in order to provide development opportunities for local or disabled people and as a resource to deliver additional services;
- Raise our profile with disabled people, organisations in the voluntary and community sector, local business and the general public;
- Develop a culture of shared ownership and common working arrangements across organisational boundaries.

FINANCIAL REVIEW

The financial health of KCIL at 31 March 2011 remains satisfactory and the balance sheet remains strong. However we need to work towards a larger proportion of our income being generated from services provided as opposed to funding from grants and we need to resolve the problem of the cost of providing the Direct Payment Support Scheme as set out above.

RESERVES POLICY

Our policy is to hold at least 3 months of total support and administrative costs as net reserves after allowing for investment in fixed assets.

KCIL LIMITED
REPORT OF THE TRUSTEES continued
FOR THE YEAR ENDED 31 MARCH 2011

DIRECTORS'/TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of KCIL Limited for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to :

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees' are aware:

there is no relevant audit information of which the charity's auditor is unaware.

the trustees' have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

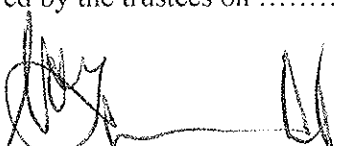
AUDITORS

Garners are deemed to be re-appointed under section 487(2) of the Companies Act 2006.

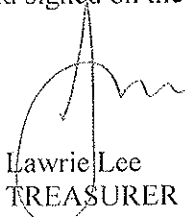
SMALL COMPANIES EXEMPTIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the trustees on 10th October 2011 and signed on their behalf by:



Nigel Tarrant
VICE CHAIRMAN of TRUSTEES



Lawrie Lee
TREASURER

**INDEPENDENT AUDITORS REPORT
To the Trustees of KCIL LIMITED
FOR THE YEAR ENDED 31 MARCH 2011**

We have audited the financial statements of KCIL Limited for the year ended 31 March 2011 which comprise of the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we will not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS

As explained more fully in the Trustees Responsibility Statement set out on page 8 the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB'S) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2011 and of its results for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

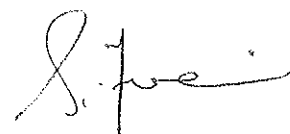
In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

INDEPENDENT AUDITORS REPORT
To the Trustees of KCIL LIMITED (continued)
FOR THE YEAR ENDED 31 MARCH 2011

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements and the trustees' report in accordance with the small companies regime.



S W FRANCIS FCA
(Senior Statutory Auditor)
For and on behalf of
GARNERS
Chartered Accountants
& Statutory Auditors

Bermuda House
45 High Street, Hampton Wick
Kingston upon Thames
Surrey KT1 4EH

.....13/03/2011

KCIL LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2011

	Notes	Unrestricted Funds £	Restricted Funds Services to disabled £	Agency funds £	Total 2011 £	Total 2010 £
INCOMING RESOURCES						
Donations, grants and similar incoming resources	2	223,845	22,707	483,644	730,196	2,043,925
Subscriptions		995	-	-	995	992
Investment income						
Bank interest		361	-	-	361	409
Other income		<u>827</u>	<u>-</u>	<u>-</u>	<u>827</u>	<u>565</u>
TOTAL INCOMING RESOURCES		<u>226,028</u>	<u>22,707</u>	<u>483,644</u>	<u>732,379</u>	<u>2,045,891</u>
RESOURCES EXPENDED						
Charitable activities						
Grants payable	3	-	-	483,494	483,494	1,786,988
Support costs and overheads	4	<u>172,483</u>	<u>33,715</u>	<u>-</u>	<u>206,198</u>	<u>241,907</u>
Total direct charitable expenditure		172,483	33,715	483,494	689,692	2,028,895
Governance costs	4	<u>24,016</u>	<u>-</u>	<u>-</u>	<u>24,016</u>	<u>37,932</u>
TOTAL RESOURCES EXPENDED		<u>196,499</u>	<u>33,715</u>	<u>483,494</u>	<u>713,708</u>	<u>2,066,827</u>
Net incoming (outgoing) resources before transfer		29,529	(11,008)	150	18,671	(20,936)
Funds balance at 31 March 2010		<u>123,266</u>	<u>12,553</u>	<u>-</u>	<u>135,819</u>	<u>156,755</u>
FUND BALANCES at 31 MARCH 2011		<u>152,795</u>	<u>1,545</u>	<u>150</u>	<u>154,490</u>	<u>135,819</u>

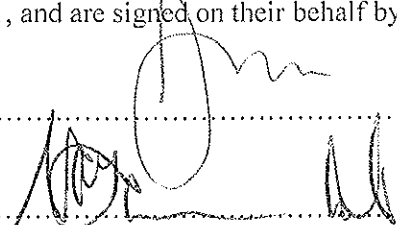
The notes on pages 13 to 18 form part of the financial statements

**KCIL LIMITED
BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2011**

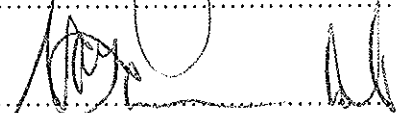
	Notes	2011		2010	
		£	£	£	£
CURRENT ASSETS					
Grants paid in advance		-		371,475	
Prepayments		7,769		6,974	
Cash at bank	6	180,162		287,313	
Cash in hand		<u>100</u>		<u>100</u>	
		188,031		665,862	
CURRENT LIABILITIES					
Creditors falling due within one year	7	<u>33,541</u>		<u>530,043</u>	
NET CURRENT ASSETS			<u>154,490</u>		<u>135,819</u>
NET ASSETS			<u>154,490</u>		<u>135,819</u>
FUNDS					
Unrestricted Funds			152,795		123,266
Restricted Funds	8		<u>1,695</u>		<u>12,553</u>
TOTAL FUNDS			<u>154,490</u>		<u>135,819</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the directors and authorised for issue on 10th October 2011, and are signed on their behalf by:

.....


Lawrie Lee
Treasurer

.....


N A Tarrant
Vice Chairman of Trustees

Company Registration Number 06240260

The notes on pages 13 to 18 form part of the financial statements

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) issued in March 2005, and the Financial Reporting Standards for Smaller Entities (effective April 2008).

Income

All donations, grants and similar incoming resources are included in the Statement of Financial Activities in the period in which they are received or for which they are receivable.

Interest is credited to the income and expenditure account when it is received.

Taxation

As a registered charity there is no liability to income or capital taxation.

Resources Expended

Expenditure is included on an accruals basis.

Grants payable are administered and made by the Charity. In the case of the Direct Payment Support Scheme grants are determined directly by the Kingston Council.

Support costs comprise staff costs in association with the running of the Charity.

Fund Accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds. There are available for use at the discretion of the Trustees in furtherance of the objects of the Charity.

Details of the nature and purpose of each restricted fund are set out in Note 8.

Retirement Benefits

The Charity operates a defined contribution scheme. The amount charged to the statements of financial statements in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011 (continued)

	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
2 DONATIONS, GRANTS AND SIMILAR INCOMING RESOURCES				
Government grants:-				
Kingston Council				
- General	62,851	-	62,851	62,851
- Direct Payment Support Scheme	160,000	469,944	629,944	1,933,288
- Holiday Fund	-	13,700	13,700	13,700
- Brokerage	-	22,707	22,707	26,055
Other grants:-				
Wates Foundation	-	-	-	7,500
Donations	<u>994</u>	<u>-</u>	<u>994</u>	<u>531</u>
	<u>223,845</u>	<u>506,351</u>	<u>730,196</u>	<u>2,043,925</u>
	=====	=====	=====	=====
	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
3 GRANTS PAYABLE				
Direct Payment Support Scheme	-	469,944	469,944	1,773,288
Holiday Fund	<u>-</u>	<u>13,550</u>	<u>13,550</u>	<u>13,700</u>
	<u>-</u>	<u>483,494</u>	<u>483,494</u>	<u>1,786,988</u>
	=====	=====	=====	=====

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011 (continued)

4 SUPPORT COSTS AND OVERHEADS

	Governance Costs £	Charitable Activities £	Total 2011 £	Total 2010 £
Staff costs	13,197	140,415	153,612	183,933
Staff recruitment	-	185	185	2,063
Staff training & travel	-	1,659	1,659	4,449
Management fees	-	4,864	4,864	-
Recharge of central costs	-	455	455	-
Volunteers' expenses	-	83	83	214
Rent & rates	2,589	23,299	25,888	24,417
Post & stationery	425	3,827	4,252	6,268
Photocopying & printing	758	6,819	7,577	8,244
Telephone	554	4,987	5,541	4,500
Insurance	123	1,109	1,232	1,228
Repairs & renewals	236	2,129	2,365	3,463
Office refurbishment	1,000	9,000	10,000	-
Subscriptions & publications	78	701	779	398
Meetings' expenses	767	1,273	2,040	2,343
Cleaning & miscellaneous expenses	211	1,898	2,109	2,828
Book-keeping	689	6,203	6,892	6,893
Audit fee	3,600	-	3,600	3,450
Legal & consultancy fees	(211)	(426)	(637)	10,894
Office equipment	-	430	430	253
Computer maintenance & software	-	1,852	1,852	4,686
Website & promotions	-	146	146	9,139
Autopay fees	-	154	154	176
	<u>24,016</u>	<u>211,062</u>	<u>235,078</u>	<u>279,839</u>

5 STAFF COSTS

	Total 2011 £	Total 2010 £
Salaries	139,547	167,142
Social Security costs	13,346	15,696
Other pension costs	<u>719</u>	<u>1,095</u>
	<u>153,612</u>	<u>183,933</u>

The average number of full time employees during the year were as following:
management and administration of the Charity

2011	2010
6	7

No employees earned more than £50,000 per annum

Trustees received no remuneration or expenses during the year.

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011 (continued)

6 CASH AT BANK

	2011	2010
	£	£
Current account	48,058	500
Capital reserve account	<u>49,699</u>	<u>66,201</u>
	97,757	66,701
	=====	=====
Building society account	<u>73,097</u>	<u>72,806</u>
	=====	=====
Direct Payment Support Scheme:		
Current account	(6,430)	500
Capital reserve account	<u>15,738</u>	<u>147,306</u>
	9,308	147,806
	=====	=====
Balance at 31 March 2011	<u>180,162</u>	<u>287,313</u>

7 CREDITORS falling due within one year

	2011	2010
	£	£
Grants received in advance	13,700	516,325
Accruals	<u>19,841</u>	<u>13,718</u>
	33,541	530,043
	=====	=====

8 RESTRICTED FUNDS

	Balance 1 April 2010	Incoming Resources	Outgoing Resources	Balance 31 March 2011
	£	£	£	£
Agency				
Direct Payment Support Scheme	-	469,944	469,944	-
Holiday Fund	-	13,700	13,550	150
Services to disabled people				
Wates Foundation	3,523	-	3,523	-
Brokerage Project	8,249	22,707	29,411	1,545
KVA Information	<u>781</u>	-	<u>781</u>	-
	12,553	506,351	517,209	1,695
	=====	=====	=====	=====

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011 (continued)

8 RESTRICTED FUNDS -continued

The Self Direct Support Scheme (formerly Direct Payment Support Scheme) is operated on behalf of Kingston Council. In the first half of the year this continued to involve making payments direct to disabled people of agreed funds to enable them to live independently in the community. This was financed directly from the Borough with whom the co-ordinator agrees the payments to users of the Scheme. A total of 469,944 was distributed during the period. However, under a new service level agreement negotiated during the year, the service will now provide more practical support including training for disabled employers and their Personal Assistants, KCIL will no longer make payments to people who use the service as this function has been taken back in-house by RBK.

The Holiday Fund is provided by the Kingston Council. Grants are made, on the recommendation of the Chief Executive Officer and Office Administrator, in order that disabled people may have holidays. A total of £13,400 was given in the year.

Wates Foundation We were awarded a grant in November 2006, lasting 3 years, which funds our Information Service. These include updating leaflets, funding quarterly newsletters, updating website (to maximise accessibility), to review the nature of the service and to purchase invaluable information database software (CAB's EIS Software), along with the requisite training.

Brokerage Project This project is to promote, develop and regulate support planning and brokerage services for Individual Budget holders in the Royal Borough of Kingston upon Thames.

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Net Current Assets £
Holiday fund	150
RBK Brokerage	<u>1,545</u>
	1,695
Unrestricted Funds	<u>152,795</u>
	154,490
	=====

KCIL LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011 (continued)

10 COMMITMENTS UNDER OPERATING LEASES

At 31 March 2011 the company has annual commitments under non-cancellable operating leases as set out below.

	2011 Land and Buildings £	2010 Land and Buildings £
Operating leases which expire:		
Within 2 to 5 years	23,292 <u>=====</u>	18,800 <u>=====</u>

11 RELATED PARTIES TRANSACTIONS

The Charity was under the control of its Trustees throughout the year.

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.